




- ✓ Use this form to apply for a coastal pilot trainee, restricted pilot, pilot or check pilot licence or renewal. You are able to apply for multiple licence types within one form.
- ✓ A valid [Certificate of Medical Fitness \(AMSA Form 303\)](#) is required for all licences.
- ✓ Please supply the required additional documents for your licence type with this application. See section – Submit this form.

 **Download and save this form before you begin**  
Please download and save this form. You will need to complete it within Adobe Acrobat. If you complete it within a browser you may lose your information.

## 1 Pilot details

<b>Seafarer ID</b>	<b>Date of birth</b>	<b>Title</b>				
	/            /	Captain	Mr	Mrs	Ms	Miss
	Day        Month        Year					
<b>Family name</b> (exactly as listed on ID)			<b>Given name(s)</b> (exactly as listed on ID)			
<b>Country of birth</b>			<b>Nationality</b>			
<b>Email</b>			<b>Phone</b>			
<b>Permanent Address</b>						
Street			Suburb			
State			Postcode			
<b>Delivery Address</b> (if different to above)						
Street			Suburb			
State			Postcode			

## 2 Coastal pilot licence details

<p><b>Applying for:</b></p> <p><input type="checkbox"/> <b>New licence</b></p> <p><input type="checkbox"/> <b>Renewal</b> (please provide existing licence details below):</p> <p>Existing licence number</p> <p>Existing licence expiry date</p> <p style="text-align: center;">/            /</p> <p style="text-align: center;">Day        Month        Year</p>	<p><b>Select all that apply:</b></p> <p><b>Licence type</b></p> <p><input type="checkbox"/> Trainee</p> <p><input type="checkbox"/> Restricted Pilot</p> <p><input type="checkbox"/> Pilot</p> <p><input type="checkbox"/> Check Pilot</p> <p><b>Coastal pilotage area(s)</b></p> <p><input type="checkbox"/> Hydrographers Passage</p> <p><input type="checkbox"/> Inner Route</p> <p><input type="checkbox"/> Great North East Channel</p> <p><input type="checkbox"/> Whitsundays Anchorage</p> <p><input type="checkbox"/> Whitsundays Transit</p>
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### 3 Required documents

Please review the required documents for your application. Ensure an image of your signature, a recent photo and all required documents for your licence and application type are attached to your application email.

**Renewal of all licence types:** Please ensure you use the renewals checklist, rather than the new licence application checklists.

#### All renewals and applications – Required documents

##### All applications and renewals

An image file of my signature (for help see signature requirements on last page)  
A recent photo which meets the photo requirements (see photo requirements on last page)

#### Renewals – Required documents

##### Renewals All licence types

Requirements as listed in [Marine Order 54](#) (right click on link to open in a new window)

#### New licence applications – Required documents

##### Trainee Pilot

A certified copy of a valid passport or Australian drivers licence  
An AMSA issued certificate of competency/recognition as Master (at least 3000GT) or RAN equivalent  
Proof of completed:  
36 months sea service on ships (at least 500GT) while holding the specified CoC/CoR  
18 Months of the service mentioned above was in the last 5 years  
Satisfactorily completing a trainee pilot induction course

##### Restricted Pilot

Proof of completed:  
Training program  
Written exam  
Online fatigue management training course  
Competency assessment

##### Pilot

Proof of completed:  
Check voyage (For Inner Route & GNEC on a ship with a draught over 11.5m or more)  
Required number of transits  
Continuing professional development (CPD)

##### Pilot – Whitsundays

A scan or photo of your current unrestricted licence in Inner Route or Hydrographers Passage  
Proof of completed:  
2 transits of Whitsunday pilotage area in any capacity in the last 5 years

##### Pilot – Whitsundays Anchoring passenger ships in cruise ship anchorages

Proof of completed:  
Approved training program

##### Check Pilot

A scan or photo of your current unrestricted pilot licence in the pilotage area  
Proof of completed:  
Approved workplace assessor training course  
A psychometric assessment approved by AMSA  
An oral exam approved by AMSA  
Required number of transits in the pilotage area while holding unrestricted pilot licence



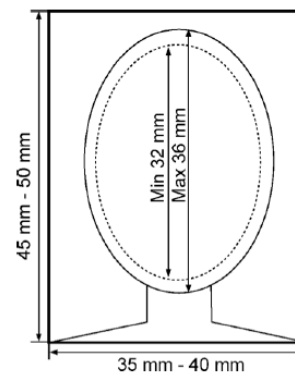
## **Conditions and more information**

### **Photo requirements**

The photo of you must meet the same requirements as a passport photo. You can have these taken at any store offering passport photos.

If you choose to take the photo yourself, this is what we require:

- A good quality colour print, on glossy photo page, with no ink or marks on the image.
- No retouching of any kind (including removal of background, moles, wrinkles or scars).
- Clear, focused image with no marks or 'red eye'.
- Plain white or light grey background that contrasts with your face.
- Uniform lighting (no shadows or reflections), with appropriate brightness and contrast to show natural skin tone.
- Face centered and looking at the camera straight on; not tilted in any direction.
- Hair off your face, so that the edges of your face are visible.
- Eyes open, mouth closed.
- Neutral expression (not smiling, laughing or frowning).
- Photos have to be 35mm to 40mm wide and 45mm to 50mm high.
- The size of the face from chin to crown can be up to a maximum of 36mm, with a minimum of 32mm (see diagram).



### **Signature requirements and instructions**

Your coastal pilot licence includes your signature. If you don't already have an image file with your signature, it is easy to create one.

#### **Draw**

Draw your signature with black pen on a white A4 piece of paper. Aim to fill 1/4 - 1/2 of the page.

#### **Scan**

If you have access to a scanner, scan the page and save it on your computer in a common image format such as .jpg, or .png.

OR

#### **Take a photo**

If you don't have access to a scanner, use the camera on your phone to take a picture of the page. Ensure the photo is clear, well lit and doesn't have any shadows. Make sure your whole signature is captured in the photo.