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SCHEDULE OF CHARGES

Purpose

This Fact Sheet provides a summary of charges applied by AMSA for the issuing of maritime qualifications to crew members on Australian ships.

What are AMSA charges?

AMSA provides a range of services which broadly fall into two categories: marine services and shipping registration. Marine services relate to approvals, certificates, licences, inspections, determinations and exemptions required by the legislation and related regulations or Marine Orders administered by AMSA. Shipping registration relates to services by the Shipping Registration Office.

Charges are applied for all of these services, and these are set at a level aimed at recovering the cost of providing each of the services in question. AMSA's costs in providing marine services and ship registration are primarily labour related, with low capital costs, with charges set either at a fixed rate or at an hourly rate The hourly rate for providing marine services is $272.

AMSA's charges are supported by its Cost Recovery Impact Statement (CRIS), certified in September 2015.

The charges are authorised by AMSA's Determination Fixing Charges of 2015, issued under Section 47(1) of the *Australian Maritime Safety Authority Act 1990*.

Unless otherwise stated, the charges for the above services are exempt from the Goods and Services Tax (GST).

What will I be charged?

The charges applicable for each of the following services are:

Examinations and Assessments	
Assessment of Sea Service for persons applying for an AMSA Certificate of Competency or recognition of a Certificate of Competency as a Master, Deck Officer or Engineer Officer	$168
Assessment of marine qualifications for immigration purposes	$472
Oral Examination for Certificate of Competency or Certificate of Recognition of Competency – STCW 78 (as amended)	$544
Certificates/Endorsements/Licences	
Processing of application for the issue and revalidation of a Certificate of Safety Training	$112
Processing of application for Marine Cook	$112
Processing of application for the initial issue of a Certificate of Competency or Certificate of Proficiency	$190
Processing of application for the revalidation of a Certificate of Competency or Certificate of Recognition or Certificate of Proficiency	$136
Processing of application for endorsements to an active Certificate of Competency	$112
Processing of application for the initial issue of, or revalidation of, a GMDSS Certificate or Certificate of Recognition of GMDSS	$112
Processing of application for the issue of a Compass Adjuster's Licence	$190
Processing of application for the issue of an Australian Seafarer's Service Book	$112
Additional charge for transmission of documents other than by regular mail, such as fax, email or courier	within Australia $40 outside Australia $80

Note: For Forms applicable to the charges set out above, please see the Forms and Publications page.

Disclaimer: This fact sheet provides summary information only. AMSA makes decisions about seafarer certificates under *Marine Order 70 (Seafarer certification) 2014, Marine Order 71 (Masters and deck officers) 2014, Marine Order 72 (Engineer officers) 2014* and *Marine Order 73 (Ratings) 2014*. Please refer to these Marine Orders for full details of eligibility and other requirements for certificate applications.

Where and how do I pay these charges in Australia?

- For fees associated with Form AMSA419, these must be paid at Australia Post at the time of lodging the application. Australia Post will issue a receipt for every charge paid and record the receipt number on the application form. For participating Australia Post outlets, see: www.amsa.gov.au/forms-and-publications/Fact-Sheets/AMSA1119.pdf.
- For fees associated with Oral Examinations, these must be paid at the Examination Centre when it confirms the time and date of your appointment;
- Payment in the form of Eftpos, credit card or cash will be accepted. Cheques will not be accepted.

How do I pay these charges if I am overseas?

Payment should be mailed to AMSA together with your application form.

Postal address:

Australian Maritime Safety Authority
Ship Operations and Qualifications
GPO Box 2181
Canberra City ACT 2601 Australia

Courier address:

Australian Maritime Safety Authority
Ship Operations and Qualifications
82 Northbourne Avenue
Braddon ACT 2612 Australia

You may use:

- a Bank Draft, in Australian dollars drawn on an Australian bank, and made payable to the Australian Maritime Safety Authority with your name and reason for payment on the back of the bank draft/cheque; or
- a Credit Card - Mastercard or VISA. Please complete Credit Card Payment Authorisation Form 161. (Note that AMSA does not accept AMEX or Diners Club credit cards).

Note: Your application will be assessed by AMSA on validation of the Bank Draft or Credit Card payment.

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